

PROJECT COORDINATION MEETING

TEMPUS PROJECT 544117-TEMPUS-1-2013-1-HR-TEMPUS-JPCR
European and International Law Master Programme Development in Eastern Europe

Faculty of Law
Kazan (Volga region) Federal University

14 November 2014

Opening: 10:00 a. m.

Meeting Timetable

- **Approval of the Meeting Timetable and Introductory Note by Project Coordinator Professor Hana Horak**
- **Presentation on financial aspects of the Project by Professor Hana Horak and Ass. Prof. Kosjenka Dumančić**
- **Tempus Project Progress and Internal Quality Report**
 - LFM Report on Project's implementation at co-beneficiaries institutions (available at the Project's webpage <http://iele.weebly.com/quality-control.html> under password)
- **Discussion and approval of the Final Draft of the Curriculum and its evaluation by external experts**
- **Deadlines for launching and finalization of local accreditation procedure**
 - Deadlines for execution of initial steps
 - Proposal by Project Coordinator: Reports to Project Coordinator on steps undertaken and documents obtained on trimestrial basis
- **Memorandum of Understanding with EU co-beneficiaries**
- **Provision of scholarship mechanism**
 - Change of coordinator for management of scholarships from Donetsk National University to National University „Odessa Law Academy“ due to current situation in Ukraine

- Appointment of coordinator for scholarship mechanism in Russian Federation according to Project's proposal
- Establishment of mechanism of awarding and implementation of scholarships for first set of students (defining role of coordinator's by countries, time and place for student's fairs, printing brochures, leaflets, establishment of criteria for awarding on basis of excellence according to Project proposal *etc.*)
- Preparing and printing of banners, uniform leaflets, promotional materials bearing logo of the Project and co-beneficiary institution
- Proposal by UNIZG for scholarship mechanism for first set of students:
 - **First step:** organisation of student fairs at co-beneficiaries institutions in January 2015 (call for application, printing leaflets, selection procedure, visibility)
 - **Second step:** sending list of chosen students with explanation on applied criteria (12 scholarships for UA and RU students)
 - **Third step:** Defining costs to be covered from the budget (travel, accomodation, little subsidiary costs)
 - **Fourth step:** Dates for student exchange and payment modality
- **Defining modalities on future use of Tempus Centres and sources**
- **Issue of purchase of equipment for Donetsk National University, Tyumen State University and Kazan (Volga region) Federal University (model: NU OLA)**
- **Signing Multilateral Partnership Agreement (legal representatives or their authorised proxys)**
- **Organisation of Guest lectures by EU experts in UA and RU (possible dates, topics and venues)**
 - **Proposal by Faculty of Economics and Business University of Zagreb: Guest lecture by Dominik Vuletić, PhD, „Economic Order of the EU“**
- **Defining deadlines for beginning of preparation for Advanced Summer Course in European Company Law and 3rd International Conference at Faculty of Law, Voronezh State University in September 2015.**
- **Status of Taurida V. I. Vernadsky National University (letter attached to this Timetable)**

- **Future model of participation of Socialo Tehnologiju Augstskola and Taurida National V. I. Vernadsky University in the Project**

In Zagreb, on November, 3rd 2014.

Professor Hana Horak, PhD.

Tempus Project Coordinator, University of Zagreb