

**Logical Framework Matrix (LFM) REPORTS
of the project:
Tempus Project No. 544117
InterEULawEast**

No 3

from November 2014 up to February 2015

Partners:

**Kazan Federal University
Tyumen State University
Voronezh State University
Taurida National V. I. Vernadsky University
Donetsk National University
National University "Odesa Law Academy"
University of Maribor
University of Zagreb**

Reports:

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Logical Framework Matrix (LFM) REPORT of Tyumen State University (TSU) Nr. 3

for period

November 2014 – February 2015

of the project:

Tempus Project No. 544117 InterEULawEast

Made by *Internal quality committee* of:

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LFM Report for:

1) Wider Objective

- a) *What kind of work did your institution undergo regarding the creation of a curriculum and acceptance of the new masters' degree?*

The main event TSU took part in was the 2nd International Conference “Legal Reform and EU Enlargement – Transfer of Experiences held in Kazan in November, 13-14th 2014. During the conference representatives of TSU expressed their thoughts on issues relating to the new masters' degree program as well as the Kazan agreement was signed. As a result, full papers of some participants were published in the Journal for the International and European Law, Economics and Market Integrations (Volume I, Issue 2, December 2014). On the other hand, TSU has begun its work on a substance of particular disciplines allocated to TSU. In addition, as usual, TSU staff was actively involved in the coverage of the project and the prospects of participation in The Double Degree Programme of the European and international law.

- b) *Which and how many documents did your institution prepared?*

1. Partnership Agreement between Russian co-beneficiaries and Project Coordinator (Agreement on the participation in the Tempus project, on further cooperation between partner institutions and implementation of master double degree program)
2. Program structure (The study program will be completed in a Russian university («home university») and depending on a student's choice: in Zagreb or in Maribor («visiting university»))
3. Timesheets and conventions (for researchers and technical staff)

2) Specific Project Objectives

- a) *Do you think that awareness and knowledge on the International and European law in your partner institution has increased due to the project?*

Interest in the study of European and International Law at the Institute is noticeably growing for several reasons. Permanent economic, political, social and cultural integration does not leave indifferent both students and teachers.

- b) *Has your institution being involved in creating and innovative curriculum of new master's degree program and on how many occasions experts from your institution took part in discussions regarding the development of the new curricula?*

As mentioned in the previous report, three Departments of TSU such as the Department of theory and history of State and Law and International Law, the Department of Civil Law and Civil Procedure, the Department of foreign languages are working together to establish the curriculum for the master's double degree program. As a result of the Kazan conference a program structure was agreed. TSU is thus involved in creating of the following disciplines:

- Legal philosophy;
- Business foreign language in Law;
- History of political and legal doctrines;
- History and methodology of judicial science;
- Comparative Law;
- Dispute resolution in International and European Law.

TSU experts stick to a policy of being in constant contact with each other regarding discussions of the allocated disciplines.

- c) *Has your institution been involved in preparing new teaching materials, courses like summer courses, a conferences, etc. (provide also numbers and examples)?*

The 2nd International Conference "Legal Reform and EU Enlargement – Transfer of Experiences" in Kazan (the participation of four representatives of the institute, three speeches at the conference, the signing of an agreement on the establishment of the program, participation in meetings of the working group, co-ordination structure of the program (the list of courses).

- d) *How often your institution update the relevant web site of the project?*

Specialists of the Institute carefully selected all the necessary information about the participation of the Institute in the project, as well as the possibilities of participation of university students in the project. All the news on a regular basis (every month) is updated on the website of the Institute of State and Law and on the website of TSU.

3) Work Package 1 – Curriculum Development in International and European Law

- a) *What kind and how many (times) your institution exchange experiences among staff of partners universities for collecting good practices and learning experiences (mention also if you use web sites in this respect, documentary evidences, ...)*

Representatives of the Institute have regularly discussed the current project activities (correspondence with colleagues via e-mail, personal meetings during the conference in Kazan)

- b) *Did your institution discuss the curriculum proposal and are there documents in this respect (please state what kind and how many)?*

Program structure (the above mentioned) is a division of subjects into compulsory courses and elective ones. This program contains a distribution of disciplines of the first year among universities - participants of the project, the number of hours of study, type of passing the final certification.

- c) *What kind of activities your institution undergo (and how many) regarding series of guest lectures (state also numbers of events, participants, lecturers, etc).*

December 17, 2014 - a lecture of Dominik Vuletić "The Economic order of the European Union and its Member States - Legal aspect". The lecture was attended by many students and teachers of the institute. The event was very interesting and informative, after which there was a discussion on the issues raised in the lecture.

4) Work Package 2 – Creation of Centers for European and International Law “Tempus”

- a) *Has your institution created a Centre for European and international law “Tempus”?*
N/a
- b) *How many literature, access to data bases, periodic, etc. have been purchased for the Centre?*
To date, the Institute has developed a list of recommended and available literature necessary for the study of European and international law. This list contains all the necessary requisites of literature, the location of the books (or links to online resources). In addition, the list is regularly updated.

Furthermore 2 articles (Sergei Yu. Marochkin, Sergei Al. Stepanov; Irina Mylnikova) were published in INTEREULAW EAST Journal vol. I, Issue 2.
- c) *Does the Centre update web site and is it regularly updated?*
N/a
- d) *Are scientific papers available for download from the web site and how many?*
N/a
- e) *Do master students make use of the Centre and how often (if possible define also how many students)?*
N/a

5) Work Package 3 – Capacity Building for Master Tutors

- a) *Have experts from your institution taking part of any course within the project (or directly related to project) and how many?*
Sergei Stepanov as the member of IEC took part in Kazan conference.
- b) *Are materials of the above courses available on your web site from your institution?*
Institute website contains not only regularly updated news about the project activities, events and conferences, public lectures but a link to the home page of the Tempus project as well as in order to get the most complete and comprehensive insight into the activities of the Institute in the framework of the project.
- c) *Are experts for your institution aware of capacity building purpose of the courses?*
Yes, they are. As indicated in a section 2 (b), TSU is working on particular disciplines allocated to TSU after the Kazan conference. The Double master degree program as a whole and the mentioned in a section 2 (b) disciplines are considered by TSU experts as a way of unquestionable improving of quality of education and giving Russian students a much broader range of possibilities in the sphere of law.

6) Work Package 4 – Implementation of Curricula

- a) *Have your institution provided necessary steps for the accreditation of the master program and prepared relevant documents in this respect?*
Researchers of the Institute studied all the necessary requirements of the Russian legislation on accreditation of educational programs. To date, the Institute is in the process of preparation required for the filling all documents and information.
- b) *Has your institution provided primary set of students to be enrolled in the new master program?*

All university students are informed about the participation of the Institute in Tempus project and the prospects of education in the framework of the double diplomas. Department of extracurricular activities carried out a survey among students about the potential number of students who have the desire and ability to learn based on double degree programs as well as their wishes for training under this program.

- c) *Has your institute provided necessary scholar ship (how many) for students from Ukraine and Russia?*

This issue will be resolved in the future. A decision will depend on the financial ability of universities as well as agreements which Tempus project participants will make and so on.

7) Work Package 5 – Dissemination

- a) *Have your partner institution organized any conference within the project in that period of the project?*

TSU representatives took an active role in the Kazan conference in November 2014.

- b) *How many lectures have been performed in the conference?*

The conference lasted for 2 days. Overall, there were 16 presentations (3 of them were given by TSU member). There was a guest lecture as well (by Professor Rajko Knez), The topic was "Contemporary developments on the EU internal market".

- c) *How many participants were at the conference?*

TSU group was represented by Sergei Marochkin, Irina Mylnikova, Svetlana Racheva and Stepanov Sergei. Representatives of other partner universities attended the conference and took part in as well (the Voronezh State University, the University of Maribor, the Kazan Federal University, the National University Odessa Law Academy, the University of Zagreb).

- d) *Are materials and papers from the conferences available on the internet site of the project?*

All the conference materials are available on the internet site of the project (<http://iele.weebly.com/kazan-2014.html>) as well as on the sites of the Institute of state and law (<http://www.jurati.ru/content/vnimanie-40>) and TSU (<http://old.utmn.ru/news/11227>).

- e) *How many hours lasted the conference?*

The conference lasted for 2 days and took approximately 29 hours.

8) Work Package 6 – Project Management

- a) *Have your institution designed the web page of the project where all logos and links to the main page of the project are also present?*

Institute of State and Law of the University has a separate web page which contains not only updated news about life of the Institute (including the participation in the project) but a logo and a link to the website of the Tempus project as well, by clicking on which students have the opportunity to obtain information about the project and all the participants of the project.

- b) *Does your institution update web page regularly (please, define)?*

During the reporting period the Institute specialists have updated the Institute website and TSU website regarding the information about the project. This happens every month. News contains all the necessary information as well as links to other sources of information (such as video report about the lecture of Dominik Vuletić).

- c) *Are all materials from conferences, summer courses, etc. easy accessible from this internet site?*

All the necessary information about the project is easily accessible. It can be found in several ways: by reviewing the section "News" or by typing a word in the "search" or by clicking on the start page of the Institute on the link with the logo of the Tempus project.

- d) *Does your institution prepare reports on the project progress and how regularly?*

Representatives of the Institute every 3 months prepare a report on the current activities of the Institute, the researchers fill the Conventions and Timesheets. In addition, members of the IES fill the reports, which evaluate activities of the Institute in the framework of the project.

9) Work Package 7 – Quality Control

- a) *Does your institution take part of the meeting of the internal evaluation committee? How many persons are taking part of this meetings from your institution?*

During the reporting period there have been no personal meetings, but in order to find answers to all the questions the committee members are always in touch with one another through internet correspondence.

- b) *Are experts from your institution aware of internal evaluation committee and its role in your institution?*

As indicated in the previous report, the Internal Evaluation Committee plays a significant role for an objective and comprehensive evaluation of TSU and prompt coordination of the participants to achieve the goals and objectives of the Project Tempus.

10) Work Package 8 – Sustainability

- a) *Has your partner institution been involved in the preparation of joint curriculum and implementation of the joint text books “European law”?*

Our Institute, as has been said, took an active part in developing the list of disciplines for double degree program. In addition, currently there is a defined list of topics for the textbook and members of the working group of the TSU, who are responsible for the writing of these sections of the textbook (independently or with colleagues from other Russian university participating in the project).

- b) *How many experts from your institution have been involved?*

The number of specialists now is not exhaustive; it is possible to attract additional teachers.

- c) *Has your institution signed the cooperation agreement between the beneficiaries/universities in the project?*

Yes, it was signed in Kazan (November, 2014) by the director of Institute of State and Law professor Sergei Yu. Marochkin. The agreement also regulates the procedure for coordination among the participants in the project who are responsible for writing a textbook

- d) *Is it copy of such agreement properly archived?*

All documents of the Institute are stored and catalogued in accordance with the rules established by the legislation of the Russian Federation, as well as local acts of the University.

- e) *Has your institution implemented the new master program? How long has it took to get the accreditation and full implementation of the program?*

The accreditation decision is made based on the conclusion of the government expert group. This process is a multi-step. For filling an application for accreditation the Institute must fully develop the curriculum program and collect all the necessary documents. Thus, during this procedure, all participants are interdependent.

Conclusions

Please, state any remarks regarding the project, regarding monitoring of the progress of the activities and any proposal for corrective measures (if necessary):

It has been a year since the Project got started and, in our opinion, all this time it has been effectively moving forward. We believe that the Kazan conference was, in some ways, a landmark that has

allowed all the partner universities (including TSU) to start working on a substance of particular disciplines of the new Master program. The Journal for the International and European Law, Economics and Market Integrations plays a hugely remarkable role as well because it summarizes all the efforts made so far and shows directions for further development and progress. All that is now needed is to keep going down this path.

Logical Framework Matrix (LFM) REPORT of the National University “Odessa Law Academy” (NU “OLA”) Nr. 3

for period

November 2014 – February 2015

of the project:

Tempus Project No. 544117 InterEULawEast¹

Made by *Internal quality committee*² of:

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LFM Report for:

1) Wider Objective

- a) *What kind of work did your institution undergo regarding the creation of a curriculum and acceptance of the new masters' degree?*
- *Four meetings with the participation of staff members of the International Relations Department, Educational Department, International Law and International Relations Department, EU Law and Comparative Law Department, other professors of the University, engaged representatives of Donetsk National University (online) on criteria of developing the master's programme and syllabuses in the light of recommendations expressed during the Project Meeting in Kazan on November 14, 2014, were held.*
 - *The persons responsible for exercising syllabuses were defined.*
 - *During the reported period, heads and members of the two Departments of the National University “Odessa Law Academy” – International Law and International Relations Department and EU Law and Comparative Law Department – have jointly developed, elaborated, composed and accorded a curriculum project and syllabus proposals for courses of the new master's programme. The discussions were continuously organized within the stuff of the both departments of the University and with the Partner Universities.*

¹ This form is shaped according to the Logical Framework Matrix being part of the project and serves to make an overall and joined report for all beneficiaries.

² This LFM Report needs to be prepared after initial six months and then every several months of the project. The report is to be prepared by made by each co-beneficiary's internal quality committee.

- *The issue of the requirements on the number of working hours for the new master's programme has been discussed with the Academic Department of the University.*
- *The issue on inclusion of a practical part (in the form of training, internship, etc.) into the content of curriculum of the new master's programme has also been worked on by the staff members of the University.*
- *The final meeting by results of the preparation of syllabuses and the structure of the master's programme was held, the questions of coordinators were formulated concerning the further development of the programme (in particular, concerning the number and volume of ECTS for selective courses, the content and importance of such type of activities as tutorial in the frames of the programme, inclusion of training (trainings) to the master's programme).*
- *Communication with Donetsk National University and coordinators on the issues of project progress was upheld.*
- *Preparation of bibliography and online resources on the issues of international and European Law for account of the research papers of scholars of the National University "Odessa Law Academy" was conducted*
- *The meeting with executors of the programme and the Educational Department of the National University "Odessa Law Academy" on the use of experience in preparation of the master's programme on the project in the process of reforming academic and methodical supply of the University in the framework of implementation of the Law of Ukraine "On Higher Education" was held.*

b) *Which and how many documents did your institution prepared?*

- *Members of the International Law and International Relations Department and the EU Law and Comparative Law Department have written syllabuses of the offered courses of the new master's programme, in total – 14 course syllabuses.*
- *While composing the course syllabuses, the staff members of the University have been in a constant contact with representatives of the Partner Universities, so the guidelines received from the Coordinator of the Project, ideas and proposals received during the email correspondence have also been formed into separate documents, in total – 2 documents.*
- *Two trimester reports were prepared on the progress of the activities performed in the frames of the project.*
- *Two internal documents were drafted for the purposes of better implementation of the projects aims. The first is the Statute of the Tempus Centre, defining and clarifying the conception of use of the Tempus Centre at the University. The second is the Statute on the Organisation of the Educational Process and Admission Procedure of Foreign Students, which is aimed at facilitating enrolment of prospective foreign students at the future master's programme.*
- *The note on regulatory acts, adopted or which are to be adopted in Ukraine concerning the implementation of the new master's programme, was composed.*
- *The publicity leaflet of the National University "Odessa Law Academy" with the information on the project was produced for university entrants.*

2) Specific Project Objectives

a) *Do you think that awareness and knowledge on the International and European law in your partner institution has increased due to the project?*

Yes, owing to the active involvement of staff members of the International Law and International Relations Department and the EU Law and Comparative Law Department in the process of creating, developing and elaborating curriculum projects and syllabuses proposals for the new innovative master's programme, there were continuous discussions of the issues on International and EU Law at both departments, what thus resulted in better understanding of them among the staff members at the University.

- b) *Has your institution being involved in creating and innovative curriculum of new master's degree program and on how many occasions experts from your institution took part in discussions regarding the development of the new curricula?*

Yes, staff members of the International Law and International Relations Department and the EU Law and Comparative Law Department have been directly involved in creating an innovative curriculum for the new master's programme, the relevant discussions were held at the departments regularly, at least once a week.

- c) *Has your institution been involved in preparing new teaching materials, courses like summer courses, a conferences, etc. (provide also numbers and examples)?*

N/Y

- d) *How often your institution update the relevant web site of the project?*

The relevant web site of the project is updated on a regular basis, twice a month.

3) Work Package 1 – Curriculum Development in International and European Law

- a) *What kind and how many (times) your institution exchange experiences among staff of partners universities for collecting good practices and learning experiences (mention also if you use web sites in this respect, documentary evidences, ...)*

- The exchange of the experiences among staff members of the partner Universities is exercised on a regular basis, every week through phone calls and email correspondence mainly.*
- The issues on implementation of the provisions of the new Law of Ukraine "On Higher Education" between the partners have been a particular topic of the relevant dialogue. While developing course syllabuses for the new master's programme, there was also a constant exchange of experience, ideas, proposals, clarifications and recommendations between the National University "Odessa Law Academy" and other Partner Universities.*
- During the conference in Kazan on November 12-15, 2014, there was also an exchange of experience between the Partner Universities, as the discussion on the content of the curriculum of the future master's programme and development of course syllabuses was also arranged.*

- b) *Did your institution discuss the curriculum proposal and are there documents in this respect (please state what kind and how many)?*

- Yes, the discussion of the innovative curriculum proposal for the new master's programme was held regularly among the staff members of the International Law and International Relations Department and the EU Law and Comparative Law Department, as a result a number of syllabus proposals have been created (in total – 14 course syllabuses), the ideas and proposals of the most importance have been formed in separate two documents, there are also numerous emails on the matter.*
- The meeting with the executors of the programme and the Educational Department of the National University "Odessa Law Academy" on the use of the experience in preparing the master's programme on the project in the process of reforming academic and methodical supply of the University in the framework of implementation of the Law of Ukraine "On Higher Education" was held.*

- c) *What kind of activities your institution undergo (and how many) regarding series of guest lectures (state also numbers of events, participants, lecturers, etc.).*

N/Y.

4) Work Package 2 – Creation of Centers for European and International Law “Tempus”

- a) *Has your institution created a Centre for European and international law “Tempus”?*

N/A.

- b) *How many literature, access to data bases, periodic, etc. have been purchased for the Centre?*

The issues on providing the created Tempus Centre with the literature resources are currently under the discussion among the staff members of the University and between the Partner Universities.

- c) *Does the Centre update web site and is it regularly updated?*

Yes, the web site of the Centre is updated on a regular basis, at least once per month.

- d) *Are scientific papers available for download from the web site and how many?*

- *Yes, three scientific works are currently available for download from the web site of the Centre: (1) European Market Law Handbook, Vol. 1; (2) INTEREULAWEA&T, Journal for International and European Law, Economics and Market Integrations, Volume I, Issue 1, June 2014; (3) INTEREULAWEA&T, Journal for International and European Law, Economics and Market Integrations, Volume I, Issue 2, December 2014.*

- *Currently the preparation to uploading students’ scientific articles, written under the supervision of the staff members of the International Law and International Relations Department and the EU Law and Comparative Law Department of the University, on the issues of international and European Law is conducted.*

- e) *Do master students make use of the Centre and how often (if possible define also how many students)?*

The Tempus Centre at the National University “Odessa Law Academy” is always open for the students of the University. It is particularly often used for holding series of lectures by visiting professors on topics relevant to the EU and International Law subjects, which are organized for students approximately once per month. Around 50 students usually attend such series of lectures.

Currently staff members of the University also work on preparation and analysis of the plan of forthcoming activities of the Tempus Centre.

5) Work Package 3 – Capacity Building for Master Tutors

- a) *Have experts from your institution taking part of any course within the project (or directly related to project) and how many?*

N/A.

- b) *Are materials of the above courses available on your web site from your institution?*

N/A.

- c) *Are experts for your institution aware of capacity building purpose of the courses?*

Yes, they are fully aware of the purpose of such courses.

6) Work Package 4 – Implementation of Curricula

- a) *Have your institution provided necessary steps for the accreditation of the master program and prepared relevant documents in this respect?*

Yes, all the required documents are ready, the process of accreditation is undergoing currently.

- b) *Has your institution provided primary set of students to be enrolled in the new master program?*

N/Y.

- c) *Has your institute provided necessary scholar ship (how many) for students from Ukraine and Russia?*

N/Y.

7) Work Package 5 – Dissemination

- a) *Have your partner institution organised any conference within the project in that period of the project?*

N/Y.

- b) *How many lectures have been performed in the conference?*

N/A.

- c) *How many participants were at the conference?*

N/A.

- d) *Are materials and papers from the conferences available on the internet site of the project?*

N/A.

- e) *How many hours lasted the conference?*

N/A.

8) Work Package 6 – Project Management

- a) *Have your institution designed the web page of the project where all logos and links to the main page of the project are also present?*

N/A.

- b) *Does your institution update web page regularly (please, define)?*

Yes, the web page is updated regularly, once per week.

- c) *Are all materials from conferences, summer courses, etc. easy accessible from this internet site?*

Yes, all the materials of the conferences, summer courses, etc. are available on the web page.

- d) *Does your institution prepare reports on the project progress and how regularly?*

Yes, the reports on the project progress are prepared regularly, every 3 months.

9) Work Package 7 – Quality Control

- a) *Does your institution take part of the meeting of the internal evaluation committee? How many persons are taking part of this meetings from your institution?*

Yes, three members of the staff of the National University “Odessa Law Academy” participate in the meetings of the internal evaluation committee - one senior representative, one post-graduate student and one undergraduate student.

- b) *Are experts from your institution aware of internal evaluation committee and its role in your institution?*

Yes, they are fully aware of the internal evaluation committee, its role and activities performed.

10) Work Package 8 – Sustainability

- a) *Has your partner institution been involved in in the preparation of joint curriculum and implementation of the joint tax books “European law”?*

Yes, staff members of the International Law and International Relations Department and the EU Law and Comparative Law Department have been actively involved in the development of the joint innovative curriculum. The issues of further implementation of the joint text book are now under discussion.

- b) *How many experts from your institution have been involved?*

7 staff members of the International Law and International Relations Department and 4 staff members of the EU Law and Comparative Law Department of the University have been involved in the development of the joint innovative curriculum for the new master’s programme.

- c) *Has your institution signed the cooperation agreement between the beneficiaries/universities in the project?*

N/Y. The Memorandum of Understanding between the National University “Odessa Law Academy” and University of Zagreb is now at Rector’s Office in Zagreb as a pre-step in signing Joint Cooperation Agreement.

- d) *Is it copy of such agreement properly archived?*

N/Y.

- e) *Has your institution implemented the new master program? How long has it took to get the accreditation and full implementation of the program?*

N/Y.

Conclusions

Please, state any remarks regarding the project, regarding monitoring of the progress of the activities and any proposal for corrective measures (if necessary):

- *Overall, the activities within the project are performed in accordance with the Workpackages and in the line with the initial project proposal.*
- *Although with certain changes in deadlines, generally all the activities are conducted within the time-framework stated in the Workpackages.*
- *During the reporting period, all the required course syllabuses were developed by the staff members of the University and sent to the Project Coordinator.*
- *All the relevant information, which is important for assessing the project progress, is available on the web site and the web page, as they are regularly updated.*
- *Owing to the constant contact between the Partner Universities, maintained on a daily basis mainly through email correspondence, internal and external evaluation of the project progress is continuously conducted.*
- *The meeting (possibly an online event) of the consulting character is necessary for the discussion of the issues related to peculiarities of organization of the academic process and implementation of the master's programme on the ground of Bologna standards, the discussion is to be held on the preliminary agreed list of questions.*

Sharing of local normative acts on the organization of the academic process, which are related to maintenance of analogous master programmes at the project's coordinators institutions – the University of Maribor and Zagreb, by the project's coordinators are desirable.

Members of Internal Evaluation Committee have no objections to activities performed and have actively supported the Project Team in their daily work.

Logical Framework Matrix (LFM) REPORT of VORONEZH STATE UNIVERSITY (VSU) Nr. 3

for period

November 2014 – February 2015

of the project:

Tempus Project No. 544117 InterEULawEast

Made by *Internal quality committee* of:

Galushko Dmitriy, Associate Professor, Department of International and European Law,
Akulshina Alla, Head of the Centre for international programmes and projects
Zhdanov Ilya, post-graduate student and lecturer, Department of International and European Law

LFM Report for:

1) Wider Objective

- a) *What kind of work did your institution undergo regarding the creation of a curriculum and acceptance of the new masters' degree?*

The VSU team underwent following types of work:

- The curricula analysis was performed.
- There were made propositions for the Kazan conference regarding composition of the future master program.
- Communication with project participants was implemented.
- Discussion on collection of courses among staff of the Russian partner universities was conducted.
- The analysis of learning outcomes for the Program was performed.
- Representatives of the VSU participated in the Kazan conference.
- Preparation of syllabuses of courses for the future program.
- Coordination of work on syllabuses for the program.
- Reviewing of papers for the InterEULawEast Journal.

- b) *Which and how many documents did your institution prepared?*

Our institution prepared syllabuses of 13 courses for the future master's program.

2) Specific Project Objectives

- a) *Do you think that awareness and knowledge on the International and European law in your partner institution has increased due to the project?*

We think that interest in the International and European law has increased in the VSU.

- b) *Has your institution being involved in creating and innovative curriculum of new master's degree program and on how many occasions experts from your institution took part in discussions regarding the development of the new curricula?*

VSU representatives take part in every meeting on curriculum development, which have been held within the Project. The VSU specialists are also in constant full contact with their colleagues from the partner-universities on this question at least once a week. Nowadays the VSU representatives are especially in constant contact with their colleagues from DNU regarding preparation of Manuals for the future Master Program via Skype and e-mail.

- c) *Has your institution been involved in preparing new teaching materials, courses like summer courses, a conferences, etc. (provide also numbers and examples)?*

The VSU team have been providing all necessary actions for preparation of Manuals for the future Master Program.

- d) *How often your institution update the relevant web site of the project?*

The VSU team makes updates of the relevant web-page weekly.

3) Work Package 1 – Curriculum Development in International and European Law

- a) *What kind and how many (times) your institution exchange experiences among staff of partners universities for collecting good practices and learning experiences (mention also if you use web sites in this respect, documentary evidences, ...)*

The VSU team has been in constant full contact with their colleagues from the partner-universities on this question. This communication is usually made via e-mail and Skype. The exchange of letters via e-mails takes place on regular basis not less than once in a couple of days. The result of all these discussions are syllabuses of courses of the Program.

- b) *Did your institution discuss the curriculum proposal and are there documents in this respect (please state what kind and how many)?*

The VSU team has been discussing the curriculum of the future program during meetings of the Chair of International and European law, with headquarters of the Faculty and The University. The result of all these discussions is the above-mentioned syllabuses for the courses of the Master's Program.

- c) *What kind of activities your institution undergo (and how many) regarding series of guest lectures (state also numbers of events, participants, lecturers, etc).*

During analyzed period there were not such activities.

4) Work Package 2 – Creation of Centers for European and International Law “Tempus”

- a) *Has your institution created a Centre for European and international law “Tempus”?*

During this period - no.

- b) *How many literature, access to data bases, periodic, etc. have been purchased for the Centre?*
Now, these activities are in process. Nowadays, all possibilities of the VSU library and other databases are being used.
- c) *Does the Centre update web site and is it regularly updated?*
A relevant section has been created on the official web-page of the International and European law Chair (intlavvsu.ru). And it is weekly updated.
- d) *Are scientific papers available for download from the web site and how many?*
Interested persons can download an online-version of the Handbook on the European Market Law and two (up to now) issues of the InterEULawEast Journal.
- e) *Do master students make use of the Centre and how often (if possible define also how many students)?*
Yes. VSU master students actively use all possibilities of the Centre (on the average - 20-30 students). And with development of the Centre and of the Project it is planned they will use it even more actively.

5) Work Package 3 – Capacity Building for Master Tutors

- a) *Have experts from your institution taking part of any course within the project (or directly related to project) and how many?*
During analyzed period there were not such activities.
- b) *Are materials of the above courses available on your web site from your institution?*
During analyzed period there were not such activities.
- c) *Are experts for your institution aware of capacity building purpose of the courses?*
During analyzed period there were not such activities.

6) Work Package 4 – Implementation of Curricula

- a) *Have your institution provided necessary steps for the accreditation of the master program and prepared relevant documents in this respect?*
Rector of the VSU ordered to begin the accreditation process of the Program at the VSU. In addition to the presented syllabuses, the VSU team have begun to prepare courses' descriptors - detailed «working programs» - for each course in Russian as it is envisaged by the Russian legislation.
- b) *Has your institution provided primary set of students to be enrolled in the new master program?*
During analyzed period there were not such activities.
- c) *Has your institute provided necessary scholar ship (how many) for students from Ukraine and Russia?*
During analyzed period there were not such activities.

7) Work Package 5 – Dissemination

- a) *Have your partner institution organised any conference within the project in that period of the project?*

During this period - no.

- b) *How many lectures have been performed in the conference?*

During analyzed period there were not such activities.

- c) *How many participants were at the conference?*

During analyzed period there were not such activities.

- d) *Are materials and papers from the conferences available on the internet site of the project?*

During analyzed period there were not such activities.

- e) *How many hours lasted the conference?*

During analyzed period there were not such activities.

8) Work Package 6 – Project Management

- a) *Have your institution designed the web page of the project where all logos and links to the main page of the project are also present?*

Yes. The VSU team in this regard made following:

Web-section "InterEULawEast" on the website of the International and European Law Department of the VSU - <http://www.intlawvsu.ru/>; <http://www.intlawvsu.ru/magistratura/>

Web-page "Tempus centre for European and International Law" on the web-site of the VSU Department of International And European Law - <http://www.intlawvsu.ru/tsentr-evropeyskogo-i-mezhdunarodnogo-prava>

Web-page "Master programme "International and European Law" on the web-site of the VSU Department of International And European Law - <http://www.intlawvsu.ru/magistratura>

- b) *Does your institution update web page regularly (please, define)?*

Yes, weekly.

- c) *Are all materials from conferences, summer courses, etc. easy accessible from this internet site?*

Yes

- d) *Does your institution prepare reports on the project progress and how regularly?*

Yes, in due time.

9) Work Package 7 – Quality Control

- a) *Does your institution take part of the meeting of the internal evaluation committee? How many persons are taking part of this meetings from your institution?*

Yes, VSU representatives take part in such every meeting. Usually 1-2 persons.

b) *Are experts from your institution aware of internal evaluation committee and its role in your institution?*

Yes.

10) Work Package 8 – Sustainability

a) *Has your partner institution been involved in in the preparation of joint curriculum and implementation of the joint text books “European law”?*

Yes.

b) *How many experts from your institution have been involved?*

2.

c) *Has your institution signed the cooperation agreement between the beneficiaries/universities in the project?*

No.

d) *Is it copy of such agreement properly archived?*

No

e) *Has your institution implemented the new master program? How long has it took to get the accreditation and full implementation of the program?*

During analyzed period there were not such activities.

Conclusions

Please, state any remarks regarding the project, regarding monitoring of the progress of the activities and any proposal for corrective measures (if necessary):

During analyzed period, all planned actions have been made by the VSU team in due time and within designated time frames according to the Project proposal.

Logical Framework Matrix (LFM) REPORT of DONETSK NU Nr. 3

for the period

November 2014 – February 2015

of the project:

Tempus Project No. 544117 InterEULawEast³

Made by *Internal quality committee*⁴ of:

Roman Grynyuk, rector of DonNU, Doctor of Law, Professor;

Antonina Bobkova, dean of the Economics and Law Faculty, Doctor of Law, Professor, Academician of National Academy of Legal Sciences of Ukraine;

Orekhova T.V., Doctor in economics, Associate Professor;

Olga Turchenko, Project coordinator in DonNU, Candidate in Law, Associate Professor;

Tetyana Vlasova, Director of the International Educational Projects Centre of DonNU, Candidate in economics, Associate Professor;

Lyudmila Deshko, Associate Dean for International Relations, Candidate in Law, Associate Professor;

Krilowa Elena, Senior Laboratory of constitutional, international and criminal law

Beshulya Polina, Master student of DonNU;

Ienenkov Ivan, Master student of DonNU.

Donetsk National University

83001 600-riccha str., 21, Vynniysa

Ukraine

LFM Report for:

1) Wider Objective

- a) *What kind of work did your institution undergo regarding the creation of a curriculum and acceptance of the new masters' degree?*

Prepared proposals for a unified master's plan and agreed with project partners a master's programme in European and International Law, which is included in the Minutes from the 3rd Project Coordination Meeting TEMPUS PROJECT 544117-TEMPUS-1-2013-1-HR-TEMPUS-JPCR European and International Law Master Programme Development in Eastern Europe (14th November, 2014, Faculty of Law, Kazan (Volga region) Federal University)

(Responsibility: Grynyuk RF, Turchenko OG, Vlasova TV, Sydorчук OV).

Agreed with project partners a unified curriculum for master's programme in European and international law, composed and sent the coordinator relevant syllabus.

(Responsibility: Grynyuk R.F., Turchenko O.G.)

³ This form is shaped according to the Logical Framework Matrix being part of the project and serves to make an overall and joined report for all beneficiaries.

⁴ This LFM Report needs to be prepared after initial six months and then every several months of the project. The report is to be prepared by made by each co-beneficiary's internal quality committee.

- b) *Which and how many documents did your institution prepared?*
Proposals for unified Master's plan, Syllabus, Coordinator's report
(Responsibility: Grynyuk R.F., Turchenko O.G.)

2) Specific Project Objectives

- a) *Do you think that awareness and knowledge on the International and European law in your partner institution has increased due to the project?*

The opportunity to take part in the Summer School held in the framework of the project contributes to the dissemination of project results. Participation in conferences (Kazan, 13-14 November 2014) contributes to raise awareness of international and European law.

- b) *Has your institution being involved in creating and innovative curriculum of new master's degree program and on how many occasions experts from your institution took part in discussions regarding the development of the new curricula?*

Law Faculty of the Donetsk National University is being developing a draft curriculum of the new master's degree programme. The experts of the faculty discuss the content of the anticipated programme at their meetings.

- c) *Has your institution been involved in preparing new teaching materials, courses like summer courses, a conferences, etc. (provide also numbers and examples)?*

N/Y

- d) *How often your institution update the relevant web site of the project?*

Project web pages are being updated on monthly basis.

3) Work Package 1 – Curriculum Development in International and European Law

- a) *What kind and how many (times) your institution exchange experiences among staff of partners universities for collecting good practices and learning experiences (mention also if you use web sites in this respect, documentary evidences, ...)*

Participation in the 3rd Project Coordination Meeting TEMPUS PROJECT 544117-TEMPUS-1-2013-1-HR-TEMPUS-JPCR European and International Law Master Programme Development in Eastern Europe (14th November, 2014, Faculty of Law, Kazan (Volga region) Federal University). (Turchenko O.G., Vlasova T.V.).

- b) *Did your institution discuss the curriculum proposal and are there documents in this respect (please state what kind and how many)?*

Proposals for curriculum were condemned during the preparation of offers from Donetsk National University, which resulted in the formation of the joint proposal of Ukrainian partners. The final version was discussed at a meeting of the project board (Minutes project board_11.14.doc) (Responsibility: Grynyuk R.F., Turchenko O.G.).

- c) *What kind of activities your institution undergo (and how many) regarding series of guest lectures (state also numbers of events, participants, lecturers, etc).*

N/A

4) Work Package 2 – Creation of Centers for European and International Law “Tempus”

- a) *Has your institution created a Centre for European and international law "Tempus"?*
N/A
- b) *How many literature, access to data bases, periodic, etc. have been purchased for the Centre?*
N/A
- c) *Does the Centre update web site and is it regularly updated?*
N/A
- d) *Are scientific papers available for download from the web site and how many?*
N/A
- e) *Do master students make use of the Centre and how often (if possible define also how many students)?*
N/A

5) Work Package 3 – Capacity Building for Master Tutors

- a) *Have experts from your institution taking part of any course within the project (or directly related to project) and how many?*
N/Y
- b) *Are materials of the above courses available on your web site from your institution?*

You may find project news at our uni web site <http://www.donnu.edu.ua/en-us/Centre%20of%20International%20Educational%20Projects/Pages/default.aspx> "news" and "events" tabs.

- c) *Are experts for your institution aware of capacity building purpose of the courses?*

Yes. Participation in meetings and conferences held in the framework of the project contributes to the dissemination of project information and raising awareness of capacity building purpose of international and European law course.

6) Work Package 4 – Implementation of Curricula

- a) *Have your institution provided necessary steps for the accreditation of the master program and prepared relevant documents in this respect?*
N/Y
- b) *Has your institution provided primary set of students to be enrolled in the new master program?*
N/Y
- c) *Has your institute provided necessary scholar ship (how many) for students from Ukraine and Russia?*
N/Y

7) Work Package 5 – Dissemination

a) *Have your partner institution organized any conference within the project in that period of the project?*

N/A

b) *How many lectures have been performed in the conference?*

N/A

c) *How many participants were at the conference?*

N/A

d) *Are materials and papers from the conferences available on the internet site of the project?*

N/A

e) *How many hours lasted the conference?*

N/A

8) Work Package 6 – Project Management

a) *Have your institution designed the web page of the project where all logos and links to the main page of the project are also present?*

Yes, this is the address: <http://www.donnu.edu.ua/ru-ru/Centre%20of%20International%20Educational%20Projects/Project%20Activity/Pages/IIpoekmu-2012-2015.aspx>

b) *Does your institution update web page regularly (please, define)?*

Project web page is being updated as new information becomes available and in accordance with the project work plan (usually on weekly or monthly basis). (Responsible: Vlasova T.V., Sydorчук O.V.)

c) *Are all materials from conferences, summer courses, etc. easy accessible from this internet site?*

You may find links to project official web site at our uni web site <http://www.donnu.edu.ua/en-us/Centre%20of%20International%20Educational%20Projects/Pages/default.aspx> "news" and "events" tabs.

d) *Does your institution prepare reports on the project progress and how regularly?*

Following documents were prepared and sent to coordinators: Report for the period since 01.12.14 to 01.03.2015 (Responsible: Grynyuk R.F., Turchenko O.G.) (Report dec - feb.doc).

Report on implementation of the work plan of Project «European and International Law Master program Development in Eastern Europe - InterEULawEast» 544117-TEMPUS-1-2013-1-HR-TEMPUS-JPCR for following four months (01.11.14-28.02.15) (Report_coordinator.doc) (Responsible: Turchenko O.G.).

Financial report for the relevant period prepared and sent to coordinators (Responsible: Sydorчук O.V.)

9) Work Package 7 – Quality Control

a) *Does your institution take part of the meeting of the internal evaluation committee? How many persons are taking part of this meetings from your institution?*

Two meetings of the Expert Board on the approval of the project coordinator reports (24.11.14 and 06.02.15) (Responsible: Grynyuk RF, Turchenko OG) (Minutes project board_18.08.14.doc; Minutes project board_24.11.14.doc)

b) *Are experts from your institution aware of internal evaluation committee and its role in your institution?*

Yes (relevant information at the university and faculty web site).

In order to review and consider the results of the external evaluation here was held the meeting of the project «European and International Law Master programme Development in Eastern Europe - InterEULawEast» 544117-TEMPUS-1-2013-1-HR-TEMPUS-JPCR on results of External Evaluation written by Professor Pierre Tifine of University of Lorraine and Professor Peter Van Elsuwege of Ghent University (20.01.15z.) (Responsible: Grynyuk R.F., Turchenko O.G.)

10) Work Package 8 – Sustainability

a) *Has your partner institution been involved in in the preparation of joint curriculum and implementation of the joint tax books “European law”?*

Prepared proposals and agreed with project partners a joint curriculum for Master Programme in European and international law, prepared relevant syllabus and sent them to coordinators.

(Responsible: Grynyuk RF, Turchenko OG) (2-1-0 Public Service in the EU and Ukraine, syllabus (Angelika Krakovska, DonNU).doc, Course syllabus from-empty Deshko Lyudmila.doc)

Consultations with the coordinators and the national coordinator of the Voronezh State University to prepare teaching materials that will be subsequently included in the textbook project (via email) (Responsibility: Turchenko OG, Vlasova TV, Sydorhuk OV).

b) *How many experts from your institution have been involved?*

Prof. Grynyuk R.F., Dr Turchenko O.G., Dr Deshko L.N. and Dr Krakovskaya A.E.

c) *Has your institution signed the cooperation agreement between the beneficiaries/universities in the project?*

N/Y

d) *Is it copy of such agreement properly archived?*

N/Y

e) *Has your institution implemented the new master program? How long has it took to get the accreditation and full implementation of the program?*

N/Y

Conclusions

Please, state any remarks regarding the project, regarding monitoring of the progress of the activities and any proposal for corrective measures (if necessary):

Project has been running according to the timetable. With constant and dedicated contribution from all consortium members the Project is very likely to have good outcomes and sustainable development.

Logical Framework Matrix (LFM) REPORT of University of Maribor (UM) Nr. 3

for period

November 2014 – February 2015

of the project:

Tempus Project No. 544117 InterEULawEast⁵

Made by *Internal quality committee*⁶ of:
Prof. Dr. Rajko Knez

LFM Report for:

1) Wider Objective

- a) *What kind of work did your institution undergo regarding the creation of a curriculum and acceptance of the new masters' degree?*

The person responsible, Prof. Dr. Rajko Knez, prepared several guidelines and remarks regarding all proposals of future master program by Russian and Ukrainian partners. This has been done during the whole reporting period. The most important guidelines were given to the partners at the Kazan conference and project meeting (13.-14.11.2014).

- b) *Which and how many documents did your institution prepared?*

Several documents were prepared with remarks and guidelines as noted in the above answer. This documents have been prepared together with the coordinator of the project prof. Horak. They were formed in e-mails and also by way of direct correspondence (especially at the project meeting).

2) Specific Project Objectives

- a) *Do you think that awareness and knowledge on the International and European law in your partner institution has increased due to the project?*

Taking into account that members for the partners' institutions are preparing articles for the InterEULawEast journal and taking into account that they prepare lectures at the conferences with EU element, I think the awareness is raising; however it is my estimation that this is a slow process.

- b) *Has your institution being involved in creating and innovative curriculum of new master's degree program and on how many occasions experts from your institution took part in discussions regarding the development of the new curricula?*

⁵ This form is shaped according to the Logical Framework Matrix being part of the project and serves to make an overall and joined report for all beneficiaries.

⁶ This LFM Report needs to be prepared after initial six months and then every several months of the project. The report is to be prepared by made by each co-beneficiary's internal quality committee.

Yes, as it is noted in the above answers, our institution have been involved actively; a help has been given to the partners with guidelines and with remarks to their proposals. Unfortunately, not all the remarks have been taken in to account.

- c) *Has your institution been involved in preparing new teaching materials, courses like summer courses, a conferences, etc. (provide also numbers and examples)?*

The person in charge Prof. Dr. Rajko Knez, prepared a lectures titled “Contemporary developments in the EU internal market” and “Teaching the EU Law”; Both were performed in Kazan on 13. & 14.11.2014. Further on, it has been agreed with the project coordinator, that the same person in charge shall prepare, by the end of the project, three handbooks on EU citizenship, free provision of services and legal remedies in the EU.

- d) *How often your institution update the relevant web site of the project?*

The updates depends on the news that has to be added to the project web site; sometimes the updates are done on weekly basis, sometimes more or less often.

3) Work Package 1 – Curriculum Development in International and European Law

- a) *What kind and how many (times) your institution exchange experiences among staff of partners universities for collecting good practices and learning experiences (mention also if you use web sites in this respect, documentary evidences, ...)*

We have been in constant touch with partners with respect to the developing of the master program during the reporting period.

- b) *Did your institution discuss the curriculum proposal and are there documents in this respect (please state what kind and how many)?*

The curriculum was discussed with in the institution with Doc. Dr. Aleš Ferčič.

- c) *What kind of activities your institution undergo (and how many) regarding series of guest lectures (state also numbers of events, participants, lecturers, etc).*

As noted above, Prof. Dr. Rajko Knez, performed lectures How to teach EU Law and also Contemporary developments on the EU internal market.

4) Work Package 2 – Creation of Centers for European and International Law “Tempus”

- a) *Has your institution created a Centre for European and international law “Tempus”?*

N/a

- b) *How many literature, access to data bases, periodic, etc. have been purchased for the Centre?*

N/a

- c) *Does the Centre update web site and is it regularly updated?*

N/a

- d) *Are scientific papers available for download from the web site and how many?*

N/a

- e) *Do master students make use of the Centre and how often (if possible define also how many students)?*

N/a

5) Work Package 3 – Capacity Building for Master Tutors

- a) *Have experts from your institution taking part of any course within the project (or directly related to project) and how many?*
N/a.
- b) *Are materials of the above courses available on your web site from your institution?*
Materials are available at the project web site of the project coordinator.
- c) *Are experts for your institution aware of capacity building purpose of the courses?*
Yes, they are actively participating at the project development activities, especially the person in charge, Prof. Dr. Rajko Knez.

6) Work Package 4 – Implementation of Curricula

- a) *Have your institution provided necessary steps for the accreditation of the master program and prepared relevant documents in this respect?*
N/a
- b) *Has your institution provided primary set of students to be enrolled in the new master program?*
N/a
- c) *Has your institute provided necessary scholar ship (how many) for students from Ukraine and Russia?*
N/a

7) Work Package 5 – Dissemination

- a) *Have your partner institution organised any conference within the project in that period of the project?*
No, this was not foreseen in the project.
- b) *How many lectures have been performed in the conference?*
N/a
- c) *How many participants were at the conference?*
N/a
- d) *Are materials and papers from the conferences available on the internet site of the project?*
N/a
- e) *How many hours lasted the conference?*
N/a

8) Work Package 6 – Project Management

- a) *Have your institution designed the web page of the project where all logos and links to the main page of the project are also present?*
Yes, the page forms part of the Faculties web pages.
- b) *Does your institution update web page regularly (please, define)?*

Yes, as noted above, the pages are regularly updated; the regularity depends from the development of the project and news that has to be added.

- c) *Are all materials from conferences, summer courses, etc. easy accessible from this internet site?*

The most important new are on that page, however, the materials are available from the main web page of the project coordinator and our web page includes links to them.

- d) *Does your institution prepare reports on the project progress and how regularly?*

Yes, we made reports such as LFM reports and periodical reports on due time. Moreover the person in charge, Prof. Dr. Rajko Knez is also in charge of collecting and reviewing, LFM reports of all partners involved.

9) Work Package 7 – Quality Control

- a) *Does your institution take part of the meeting of the internal evaluation committee? How many persons are taking part of this meetings from your institution?*

At our institution this is the task of only one person, Prof. Dr. Rajko Knez.

- b) *Are experts from your institution aware of internal evaluation committee and its role in your institution?*

See the previous answer.

10) Work Package 8 – Sustainability

- a) *Has your partner institution been involved in in the preparation of joint curriculum and implementation of the joint tax books “European law”?*

Yes, see the answer above under 1 (wider objectives).

- b) *How many experts from your institution have been involved?*

One, prof. Dr. Rajko Knez.

- c) *Has your institution signed the cooperation agreement between the beneficiaries/universities in the project?*

N/a.

- d) *Is it copy of such agreement properly archived?*

N/a.

- e) *Has your institution implemented the new master program? How long has it took to get the accreditation and full implementation of the program?*

N/a.

Conclusions

Please, state any remarks regarding the project, regarding monitoring of the progress of the activities and any proposal for corrective measures (if necessary):

Main activities of the reporting period have been directed towards the preparation of the master program. This was not an easy job, especially with the Russian partners. Ukrainian partners accepted our proposals and remarks more straight forward. However, the Russian partners would like to stick with the program which is oriented more towards international and Russian law and with less EU elements. In one point it was necessary to accept such proposal, stating however,

that it is responsibility of the partners if the final assessment of the EACA would not be satisfactory.

**Logical Framework Matrix (LFM) REPORT of Faculty of Economics and Business
University of Zagreb (FEB UNIZG) Nr. 3**

for period

November 2014 – February 2015

of the project:

Tempus Project No. 544117 InterEULawEast⁷

Made by *Internal quality committee*⁸ of:

Doc. dr .sc. Tomislav Baković, Faculty of Economics and Business, University of Zagreb, J. F. Kennedy sq. 6, 10000 Zagreb, Republic of Croatia

Tina Jakupak, master student, Faculty of Economics and Business, University of Zagreb, J. F. Kennedy sq. 6, 10000 Zagreb, Republic of Croatia

Krešimir Ris, undergraduate student, Faculty of Economics and Business, University of Zagreb, J. F. Kennedy sq. 6, 10000 Zagreb, Republic of Croatia

LFM Report for:

1) Wider Objective

- a) *What kind of work did your institution undergo regarding the creation of a curriculum and acceptance of the new masters' degree?*

Faculty of Economics and Business represented by Prof. Horak took part in curriculum discussion at 3rd Project Coordination Meeting which took place in Kazan, Russia on 13-14 November 2014. Prof. Horak and Prof. Knez from Faculty of Law, University of Maribor presented their analysis of Russian and Ukrainian proposal of future master programme at the 3rd Project Coordination Meeting. The structure of master programme for Ukrainian and Russian partners has been established. Prof. Horak and Prof. Knez gave detailed instructions for filling in forms with description of syllabus courses and FEB UNIZG sent in December 2014 example of forms with three syllabuses. After FEB UNIZG and UM received all syllabus courses, Prof. Horak and Prof. Knez sent recommendations on syllabus courses. Prof. Galushko of VSU sent in January 2015 Russian counterarguments explaining what are the reasons behind such course structure (mainly their national regulations on HE). Afterwards Prof. Horak and Prof. Knez concluded that their recommendations should be included, bearing in mind the obligation to adjust master programme to requirements of national legislation. It was concluded that proposal made by Prof. Horak and Prof. Knez will be submitted before national authorities.

- b) *Which and how many documents did your institution prepared?*

⁷ This form is shaped according to the Logical Framework Matrix being part of the project and serves to make an overall and joined report for all beneficiaries.

⁸ This LFM Report needs to be prepared after initial six months and then every several months of the project. The report is to be prepared by made by each co-beneficiary's internal quality committee.

One analysis (together with Prof. Knez), three examples of syllabus courses as role model for Russian and Ukrainian partners and two e-mails containing detailed elaboration of proposed programme (in December 2014 and January 2015).

2) Specific Project Objectives

- a) *Do you think that awareness and knowledge on the International and European law in your partner institution has increased due to the project?*

N/a

- b) *Has your institution being involved in creating and innovative curriculum of new master's degree program and on how many occasions experts from your institution took part in discussions regarding the development of the new curricula?*

Yes, once in Kazan during 3rd Project Coordination Meeting and several Skype meetings (prof. Horak – prof. Knez).

- c) *Has your institution been involved in preparing new teaching materials, courses like summer courses, a conferences, etc. (provide also numbers and examples)?*

Yes, in Kazan FEB UNIZG representatives gave two presentations: Workshop Learning Outcomes in Law Disciplines by Prof. Horak (curriculum development) and PPT Free provision of lobbying services: A Regulatory Challenge for EU Member States by Ass. K. Poljanec (dissemination).

In addition to afore-mentioned, FEB UNIZG team started to prepare new “European Market Law: Textbook”.

- d) *How often your institution update the relevant web site of the project?*

At least once a week.

3) Work Package 1 – Curriculum Development in International and European Law

- a) *What kind and how many (times) your institution exchange experiences among staff of partners universities for collecting good practices and learning experiences (mention also if you use web sites in this respect, documentary evidences, ...)*

Once in Kazan during curriculum development discussion. Ppt on learning outcomes in law disciplines is available for download at iele.weebly. Prof. Horak and R. Knez prepared two e-mails containing detailed elaboration on curriculum development and addressed them to Russian and Ukrainian partners. Project Coordinator and co-beneficiaries communicate on daily basis, among other matters, on issues concerning curriculum development and implementation.

- b) *Did your institution discuss the curriculum proposal and are there documents in this respect (please state what kind and how many)?*

Yes, once in Kazan during 3rd Project Coordination Meeting and several times with Prof. Knez. One analysis, three examples of syllabus courses as role model for Russian and Ukrainian partners and two e-mails containing remarks on master programme proposal by Russian and Ukrainian partners.

- c) *What kind of activities your institution undergo (and how many) regarding series of guest lectures (state also numbers of events, participants, lecturers, etc).*

N/a.

4) Work Package 2 – Creation of Centers for European and International Law “Tempus”

- a) *Has your institution created a Centre for European and international law “Tempus”?*

N/a.

- b) *How many literature, access to data bases, periodic, etc. have been purchased for the Centre?*

N/a.

- c) *Does the Centre update web site and is it regularly updated?*

Yes, at least once per week.

- d) *Are scientific papers available for download from the web site and how many?*

Yes, second issue of InterEULawEast Journal for the International and European Law, Economics and Market Integrations is available for download at the following link: <http://www.efzg.unizg.hr/default.aspx?id=20558>.

- e) *Do master students make use of the Centre and how often (if possible define also how many students)?*

Master students use Zagreb Tempus Centre regularly. Postgraduate lectures are held in Zagreb Tempus Centre every week during an academic year. On 27 November 2014 promotion of European Market Law Handbook took place for academic and student population. On 29 January 2015 FEB UNIZG organised Roundtable dedicated to 20th Anniversary of Application of Croatian Companies’ Act, with particular emphasis on harmonization of Croatian Company Law with EU acquis. There were 40 students. The programme is available at <http://www.efzg.unizg.hr/default.aspx?id=18259>.

5) Work Package 3 – Capacity Building for Master Tutors

- a) *Have experts from your institution taking part of any course within the project (or directly related to project) and how many?*

N/a.

- b) *Are materials of the above courses available on your web site from your institution?*

N/a.

- c) *Are experts for your institution aware of capacity building purpose of the courses?*

N/a.

6) Work Package 4 – Implementation of Curricula

- a) *Have your institution provided necessary steps for the accreditation of the master program and prepared relevant documents in this respect?*

N/a.

- b) *Has your institution provided primary set of students to be enrolled in the new master program?*

N/a.

- c) *Has your institute provided necessary scholar ship (how many) for students from Ukraine and Russia?*

N/a.

7) Work Package 5 – Dissemination

- a) *Have your partner institution organised any conference within the project in that period of the project?*

FEB UNIZG co-organised 2nd International Conference “Legal reform and EU enlargement: transfer of experiences”, which took part at Kazan (Volga region) Federal University from 13-14 November 2014. Prof. Horak and her team gave all logistical, administrative and organizational support and prepared detailed agenda and materials for Workshop. FEB UNIZG transferred its own know-how, arranged travel tickets, accommodation, made reimbursement of costs and prepared ppts, lectures.

- b) *How many lectures have been performed in the conference?*

9 staff members and six master students' presentations.

- c) *How many participants were at the conference?*

17 staff members as speakers, 10 students from Kazan (Volga region) Federal University, numerous representatives of Faculty's administration and 50 students.

- d) *Are materials and papers from the conferences available on the internet site of the project?*

Yes, they are. Please follow the link: <http://iele.weebly.com/kazan-2014.html>.

- e) *How many hours lasted the conference?*

On 13th November 2014 from 9: 30 a.m. to 17:00 p.m.

8) Work Package 6 – Project Management

- a) *Have your institution designed the web page of the project where all logos and links to the main page of the project are also present?*

Yes.

- b) *Does your institution update web page regularly (please, define)?*

Yes, it does. At least once a week.

- c) *Are all materials from conferences, summer courses, etc. easy accessible from this internet site?*

Yes, they are.

- d) *Does your institution prepare reports on the project progress and how regularly?*

Yes, on trimestrial basis.

9) Work Package 7 – Quality Control

- a) *Does your institution take part of the meeting of the internal evaluation committee? How many persons are taking part of this meetings from your institution?*

Yes, three persons. One senior representative and two students.

- b) *Are experts from your institution aware of internal evaluation committee and its role in your institution?*

N/a.

10) Work Package 8 – Sustainability

- a) *Has your partner institution been involved in the preparation of joint curriculum and implementation of the joint text books “European law”?*

Yes. In preparation of joint curriculum. Please refer point 1.

b) *How many experts from your institution have been involved?*

One. Prof. Horak.

c) *Has your institution signed the cooperation agreement between the beneficiaries/universities in the project?*

N/y.

d) *Is it copy of such agreement properly archived?*

N/a.

e) *Has your institution implemented the new master program? How long has it took to get the accreditation and full implementation of the program?*

N/a.

Conclusions

Please, state any remarks regarding the project, regarding monitoring of the progress of the activities and any proposal for corrective measures (if necessary):

- Project has been running according to activities planned in Workpackages and envisaged in the Project proposal. .*
- Special attention has been given to dissemination of Project's outcomes. It can be seen from regular updating Project's results at umbrella webpage as well as from free availability of PPTs from the 2nd Conference, workshop on learning outcomes, guest lecture by Prof. Knez and free accessibility of second issue of InterEuLawEast Journal.*
- Project is flexible to external factors and use of modern means of communication increases long-distance implementation of the Project.*
- There is a development in regards of drafting joint curriculum and further steps have to be executed in order to approve the proposed future master programme (December 2014).*
- Internal reporting is regular. Staff members are dedicated to achievement of Project's results (day-to-day correspondence with responsible persons at co-beneficiary institutions, acc. to mail correspondence presented).*
- Further steps have to be taken in order to define final structure of proposed master programme as a prerequisite for upcoming local accreditation procedure.*

Members of Internal Evaluation Committee have no objections to activities performed. Support has been given to efforts made by Project team to execute activities as regards curriculum development, in particular, efforts done so far to include significant level of content of EU legal courses into future master programme. Members of Internal Evaluation Committee express their satisfaction with the fact that second issue of Journal has been published in both print and online version.

Logical Framework Matrix (LFM) REPORT of Kazan Federal University Nr. 3

for period

November 2014 – February 2015

of the project:

Tempus Project No. 544117 InterEULawEast⁹

Made by *Internal quality committee*¹⁰ of:

Tyurina Natalya (tyurina.natal@yandex.ru)

Iskander Asatullin (iskander.asatullin@gmail.com)

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LFM Report for:

1) Wider Objective

- a) *What kind of work did your institution undergo regarding the creation of a curriculum and acceptance of the new masters' degree?*

KFU continues to optimize existed disciplines to new master program standards.

- b) *Which and how many documents did your institution prepared?*

Due to the process of accreditation our institution prepared complete educational and methodical complex of disciplines, similar to those, taught under Tempus project.

2) Specific Project Objectives

- a) *Do you think that awareness and knowledge on the International and European law in your partner institution has increased due to the project?*

Yes. According to latest examination results of EU law and International Law disciplines, the level of preparing and the amount of knowledge has increased

- b) *Has your institution being involved in creating and innovative curriculum of new master's degree program and on how many occasions experts from your institution took part in discussions regarding the development of the new curricula?*

⁹ This form is shaped according to the Logical Framework Matrix being part of the project and serves to make an overall and joined report for all beneficiaries.

¹⁰ This LFM Report needs to be prepared after initial six months and then every several months of the project. The report is to be prepared by made by each co-beneficiary's internal quality committee.

Department of international and European law is fully involved in preparation of new master program. At this moment nearly 20 experts from our faculty is involved in discussions regarding the development of the new curricula.

Syllabus of the several courses prepared.

- c) *Has your institution been involved in preparing new teaching materials, courses like summer courses, a conferences, etc. (provide also numbers and examples)?*

Yes. On November on the base of law faculty of the Kazan Federal University a conference was held. Also, Syllabus of the several courses prepared.

- d) *How often your institution update the relevant web site of the project?*

Weekly

3) Work Package 1 – Curriculum Development in International and European Law

- a) *What kind and how many (times) your institution exchange experiences among staff of partners universities for collecting good practices and learning experiences (mention also if you use web sites in this respect, documentary evidences, ...)*

1. 2nd International Conference "Legal reform and EU enlargement - transfer of experiences", 13-14 November .2014., Kazan, Kazan Federal University

- b) *Did your institution discuss the curriculum proposal and are there documents in this respect (please state what kind and how many)?*

Our University staff discussed several programs concerning teaching the disciplines under the Tempus project. Also several syllabus were created.

- c) *What kind of activities your institution undergo (and how many) regarding series of guest lectures (state also numbers of events, participants, lecturers, etc).*

Guest lecture by prof. R. Knez.

4) Work Package 2 – Creation of Centers for European and International Law “Tempus”

- a) *Has your institution created a Centre for European and international law “Tempus”?*

N/A

- b) *How many literature, access to data bases, periodic, etc. have been purchased for the Centre?*

N/A

- c) *Does the Centre update web site and is it regularly updated?*

N/A

- d) *Are scientific papers available for download from the web site and how many?*

N/A.

- e) *Do master students make use of the Centre and how often (if possible define also how many students)?*

N/A

5) Work Package 3 – Capacity Building for Master Tutors

- a) *Have experts from your institution taking part of any course within the project (or directly related to project) and how many?*

N/Y

b) *Are materials of the above courses available on your web site from your institution?*

N/Y

c) *Are experts for your institution aware of capacity building purpose of the courses?*

Yes

6) Work Package 4 – Implementation of Curricula

a) *Have your institution provided necessary steps for the accreditation of the master program and prepared relevant documents in this respect?*

N/Y

b) *Has your institution provided primary set of students to be enrolled in the new master program?*

N/Y

c) *Has your institute provided necessary scholar ship (how many) for students from Ukraine and Russia?*

N/A

7) Work Package 5 – Dissemination

a) *Have your partner institution organised any conference within the project in that period of the project?*

2nd International Conference "Legal reform and EU enlargement - transfer of experiences", 13-14 November .2014., Kazan, Kazan Federal University

b) *How many lectures have been performed in the conference?*

Three lectures, number of participants was 40-50

c) *How many participants were at the conference?*

2nd International Conference "Legal reform and EU enlargement - transfer of experiences", 13-14 November .2014 – 50 participants

d) *Are materials and papers from the conferences available on the internet site of the project?*

Yes. Summary is available on the website of international and European law department.

<http://kpfu.ru/legal-reform-and-eu-enlargement-transfer-of-98152.html>

http://kpfu.ru/law/struktura/kafedry/mezhdunarodnogo-i-evropejskogo-prava/13-14-noyabrya-na-baze-juridicheskogo-fakulteta_100274.html

e) *How many hours lasted the conference?*

Two days.

8) Work Package 6 – Project Management

a) *Have your institution designed the web page of the project where all logos and links to the main page of the project are also present?*

Yes.

b) *Does your institution update web page regularly (please, define)?*

The webpage updates as new information become available

c) *Are all materials from conferences, summer courses, etc. easy accessible from this internet site?*

Yes.

d) *Does your institution prepare reports on the project progress and how regularly?*

Every 3 months.

9) Work Package 7 – Quality Control

a) *Does your institution take part of the meeting of the internal evaluation committee? How many persons are taking part of this meetings from your institution?*

Yes. Natalya Tyurina, Iskander Asatullin, Liliya Khasanova

b) *Are experts from your institution aware of internal evaluation committee and its role in your institution?*

Yes.

10) Work Package 8 – Sustainability

a) *Has your partner institution been involved in in the preparation of joint curriculum and implementation of the joint tax books “European law”?*

Yes.

b) *How many experts from your institution have been involved?*

Adel Abdoullin, Tyurina Natalya, Rousted Davletguldeev is involved.

c) *Has your institution signed the cooperation agreement between the beneficiaries/universities in the project?*

Yes.

d) *Is it copy of such agreement properly archived?*

N/Y

e) *Has your institution implemented the new master program? How long has it took to get the accreditation and full implementation of the program?*

N/Y

Conclusions

Please, state any remarks regarding the project, regarding monitoring of the progress of the activities and any proposal for corrective measures (if necessary):

Work is ongoing on the content of the master programs. This program and its development are included in the road map of our faculty. It is considered as important element of teaching in English at the law faculty. Individual courses of the program were examined and approved at the commission of the faculty of law. Currently, teaching individual courses in English within the faculty is being discussed.